

# Selected Affiliated Charter Schools Norm Teacher Staffing Policy

This document illustrates the Norm Teacher Staffing Policy for the following Affiliated Charter Schools that began operating before 2013-2014.

Affiliated Charter Schools Prior to 2013-2014			
1.	Alexander Sci Ctr Sc	22.	Lockhurst Dr Chtr El
2.	Alfred B. Nobel Charter Middle	23.	Louis Armstrong Middle School
3.	Beckford Chtr Enr St	24.	Marquez Charter
4.	Calabash CA	25.	Nestle Ave Charter
5.	Canyon El	26.	Open Charter Magnet
6.	Carpenter Community Center	27.	Palisades Charter El
7.	Castlebay Lane Charter	28.	Plainview Academc CA
8.	Colfax Charter El	29.	Pomelo Community CS
9.	Community El Mag CS	30.	Revere MS
10.	Dearborn El CA	31.	Riverside Drive Charter
11.	Dixie Cyn Comm Chtr	32.	Serrania CES
12.	El Oro Way Chtr CES	33.	Sherman Oaks El CS
13.	Enadia Way Tech Charter	34.	Superior El
14.	Encino Charter El	35.	Topanga El CS
15.	George E Hale Charter Acad	36.	Topeka Charter for Advanced Studies
16.	Hamlin CA	37.	Van Gogh Charter
17.	Haynes CES	38.	Welby Way Charter ES & GHA Magnet
18.	Hesby Oaks Lead Chtr	39.	Westwood Chtr El
19.	Justice St Acad Chtr	40.	Wilbur El
20.	Kenter Canyon Elementary Charter	41.	Woodlake Elementary Community Charter
21.	Knollwood Prep Acad	42.	Woodland Hills CES

The district uses the Targeted Instructional Improvement Block Grant (TIIG) resources to fund class size reduction positions for PHBAO and Non-PHBAO schools to meet the district's required class sizes by grade span and norm category. Since fiscal year 2013-2014, these resources have been a part of the Local Control Funding Formula (LCFF) funds that the district receives from the state.

The TIIG resources for Affiliated Charter Schools that began operations prior to the fiscal year 2013-14 are included in the Charter School Categorical Block Grant (Program 13723) they receive annually. Therefore, these Affiliated Charter Schools, including their dual language centers, are not eligible for class size reduction positions funded by District resources. These schools are responsible for funding the class size reduction position required to meet the bargained class sizes using the allocation in Program 13723.

TIIG resources in Program 13723 fund the class size reduction positions, which is the *difference between the district norm tables and the PHBAO or Non-PHBAO norm tables*.

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**For Example:** The teacher staffing ratio for grades 4-5 for a PHBAO elementary school is 26:1. Therefore, a PHBAO Affiliated Charter Elementary School with a total enrollment count of 130 students in grades 4-5 would need 5 teaching positions to meet the required class size. The district will fund 4 teaching positions based on the 34.5 district norm for grades 4-5, and the school is required to fund one additional position using the Charter School Categorical Block Grant (Program 13723) allocation to reduce the class size from 34.5 to 26.

**TABLE 2P: Grades 4-5/(6) for PHBAO Schools**

This table provides an overall teacher ratio of 26:1 based on the total enrollment in grades 4-5(6) at PHBAO elementary schools not listed on the Appendix 4.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	26	1	521	-	546	21
27	-	52	2	547	-	572	22
53	-	78	3	573	-	598	23
79	-	104	4	599	-	624	24
105	-	130	5	625	-	650	25

**TABLE 2PA: Grades 4-5/(6) for PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of 34.5:1 based on the total enrollment in grades 4-5(6) at PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24

## Norm Day Settle-Up Scenarios for TIIG CSR Teachers in Program 13723-Categorical Block Grant

District-funded Norm and TIIG-funded class size reduction positions are funded during budget development based on E-CAST enrollment. After Norm Day, staffing is recalculated based on validated actual enrollment numbers. Schools may experience no change, an increase, or a decrease in teaching positions and/or TIIG-funded class size reduction positions. **Whether the District or the school is required to fund the teacher positions, the funding change will be retroactive to July 1.**

**Scenario 1 - No change between E-CAST and Norm Day in the number of district-funded norm-generated and TIIG-funded class size reduction teacher positions.**

During Budget Development, a school with E-CAST enrollment of 267 students in grades 4-5 needed 9 teaching positions to meet the 31.5 non-PHBAO class size. It received 8 district-funded positions using the 34.5 district norm. It funded 1 class size reduction position from its Categorical Block Grant Program 13723 to reduce the ratio to 31.5 to meet the non-PHBAO class size requirement. On Norm Day, the school's actual enrollment declined to 265 students; however, the number of positions required to meet the class size of 31.5:1 and the number of district-funded Norm positions to meet 34.5:1 remained the same.

### ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (NORM DAY)

**TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
127	-	158	5	757	-	788	25
159	-	189	6	789	-	819	26
190	-	221	7	820	-	851	27
222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5/(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

- Compare the number of required positions between Norm Day and E-CAST. No adjustment is necessary in this example since the required number of TIIG CSR teachers did not change from E-CAST to Norm Day.
  - This calculation can also be verified using the [Position Simulator](#) tool, which is available on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	267	265	
Attachment B, Table 2D	9	9	
Attachment D, Table 2DA (District Norm)	8	8	
TIIG Funded CSR	1	1	0

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## Scenario 2: An increase on Norm Day in the number of norm-generated class size reduction teacher positions funded by the Charter School Categorical Block Grant, Program 13723

During Budget Development, a school with an E-CAST enrollment of 143 students in grades 4-5 needed 5 teaching positions to meet the 31.5 non-PHBAO class size. It received 5 district-funded positions using the 34.5 district norm. The school did not need to fund additional class size reduction positions from its Categorical Block Grant Program 13723. On Norm Day, the school's enrollment declined to 135 students, which changed the number of district-funded positions to 4; however, the total number of positions required to meet the 31.5:1 remained the same. Therefore, after Norm Day, the school would be required to cover the cost of one teaching position with its Categorical Block Grant, Program 13723, retroactive to July 1, 2024.

### ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (E-CAST)

**TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
127	-	158	5	757	-	788	25
159	-	189	6	789	-	819	26
190	-	221	7	820	-	851	27
222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5/(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

### ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (NORM DAY)

**TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
127	-	158	5	757	-	788	25
159	-	189	6	789	-	819	26
190	-	221	7	820	-	851	27
222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5/(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

- Compare the number of required positions between Norm Day and E-CAST. In this example, there is a **decrease of one district-funded position** (Attachment D, Table 2DA) and an **increase of one TIIG CSR teacher**.
  - This calculation can also be verified using the [Position Simulator](https://sfs.lausd.net) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

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Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	143	135	
Attachment B, Table 2D	5	5	
Attachment D, Table 2DA (District Norm)	5	4	
TIIG Funded CSR	0	1	1

- The school will be required to fund one of the positions previously funded by the district with its Program 13723- Charter School Categorical Block Grant, effective July 1, 2024.
- Budget Services will process the staffing adjustment in the school's Program 13723. Schools will need to work with their Fiscal Specialists to balance this Program.

## Scenario 3: A decrease on Norm Day in the number of norm-generated class size reduction teacher positions funded by the Charter School Categorical Block Grant, Program 13723

*3A – Growth in norm-generated teacher positions funded by the district and a decrease in TIIG CSR positions: The program code will be changed from 13723 to 10989, 13027, or 11119, as applicable.*

During Budget Development, a school with an E-CAST enrollment of 135 students in grades 4-5 needed 5 teaching positions to meet the 31.5 non-PHBAO class size. It received 4 district-funded positions using the 34.5 district norm. The school was required to fund 1 class size reduction position from its Categorical Block Grant Program 13723 to meet the 31.5 class size requirement. On Norm Day, the school's actual enrollment increased to 145 students, and the number of district-funded positions also increased to 5; however, the number of positions required to meet the 31.5:1 remained the same. Therefore, after Norm Day, the cost of one teaching position that was previously funded with the school's TIIG Categorical Block Grant will be covered by the district, and the school's Categorical Block Grant will be returned.

## ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (E-CAST)

**TABLE 2D: Grades 4-5(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
127	-	158	5	757	-	788	25
159	-	189	6	789	-	819	26
190	-	221	7	820	-	851	27
222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

# Selected Affiliated Charter Schools Norm Teacher Staffing Policy

## ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (NORM DAY)

**TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
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222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5/(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

- Compare the number of required positions for ECAST and Norm. In this example, there is an **increase of one norm-generated position** (Attachment D, Table 2DA) and a **decrease of one TIIG CSR teacher**.
  - This calculation can also be verified using the [Position Simulator](https://sfs.lausd.net) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	135	145	
Attachment B, Table 2D	5	5	
Attachment D, Table 2DA (District Norm)	4	5	
TIIG Funded CSR	1	0	-1

- The position previously funded in Program 13723 will be converted to a district-funded norm position. The school will receive a refund of the categorical block grant.
- Budget Services will process the staffing adjustments and **return funds to the school**.

### 3B - A decrease in the number of positions needed to meet the class size requirement due to enrollment decline.

During Budget Development, a school with an E-CAST enrollment of 134 students in grades 4-5 needed 5 teaching positions to meet the 31.5 non-PHBAO class size. It received 4 district-funded positions using the 34.5 district norm. The school was required to fund 1 class size reduction position from its Categorical Block Grant Program 13723 to meet the 31.5 class size requirement. On Norm Day, the school's actual enrollment decreased to 119 students. Therefore, the number of positions required to meet the 31.5 class size was reduced to 4, and the number of district-funded positions based on the district norm of 34.5 remained the same. After Norm Day, the one teaching position that was previously funded with the school's TIIG Categorical Block Grant is no longer needed.

# Selected Affiliated Charter Schools Norm Teacher Staffing Policy

## ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (E-CAST)

**TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
127	-	158	5	757	-	788	25
159	-	189	6	789	-	819	26
190	-	221	7	820	-	851	27
222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5/(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

## ELEMENTARY SCHOOLS STAFFING RATIOS FOR 2024-2025 (NORM DAY)

**TABLE 2D: Grades 4-5/(6) for Non-PHBAO Schools**

This table provides an overall teacher ratio of **31.5:1** based on total enrollment in grades 4-5(6) at Non-PHBAO elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHER	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	32	1	631	-	662	21
33	-	63	2	663	-	693	22
64	-	95	3	694	-	725	23
96	-	126	4	726	-	756	24
127	-	158	5	757	-	788	25
159	-	189	6	789	-	819	26
190	-	221	7	820	-	851	27
222	-	252	8	852	-	882	28
253	-	284	9	883	-	914	29

**TABLE 2DA: Grades 4-5/(6) Non-PHBAO Affiliated Charter Schools (District Norm)**

This table provides an overall teacher ratio of **34.5:1** based on the total enrollment in grades 4-5(6) at Non-PHBAO Affiliated Charter elementary schools.

ACTIVE ENROLLMENT			NUMBER OF TEACHERS	ACTIVE ENROLLMENT			NUMBER OF TEACHERS
FROM		TO		FROM		TO	
1	-	35	1	691	-	725	21
36	-	69	2	726	-	759	22
70	-	104	3	760	-	794	23
105	-	138	4	795	-	828	24
139	-	173	5	829	-	863	25
174	-	207	6	864	-	897	26
208	-	242	7	898	-	932	27
243	-	276	8	933	-	966	28

- Compare the number of required positions for ECAST and Norm. In this example, there is **no change in the norm-generated position** (Attachment D, Table 2DA) and **a decrease of one TIIG CSR teacher**.
  - This calculation can also be verified using the [Position Simulator](https://sfs.lausd.net) tool, which can be found on the School Fiscal Services website (<https://sfs.lausd.net>).

Non-PHBAO Affiliated Charter School - Grades 4-5(6)			
	E-CAST	NORM	Adjustment
Enrollment Grades 4-5(6)	134	119	
Attachment B, Table 2D	5	4	
Attachment D, Table 2DA (District Norm)	4	4	
TIIG Funded CSR	1	0	-1

- If the position in Program 13723 is vacant, the school may close it. Budget Services will notify the fiscal specialist that the position is no longer part of the norm requirement. The fiscal specialist will, in turn, inform the school that savings can be redirected.